



On Site Traffic Policy

Version	1
Date of latest version	September 2020
Date to be reviewed	September 2021
Changes:	
New policy	

This policy has been developed using the HCC document 'Managing Traffic Safely on Site' February 2016

Car Parking

The roads around school becomes very congested at the beginning and end of the day and due to there being no pavements in the village, the following measures have been put in place to ensure the safety of all our school users:

1. The School car Park is for staff only. There is little space and the movement of vehicles in this area which makes it a dangerous place for children. Parents are therefore asked NOT to park outside of school or in the surrounding residential areas when bringing children to, or collecting them from, school.
2. Parents are asked to park at the village hall and use either the 'virtual pavement' leading up to the school or to walk round via Hale Close from the top car park.
3. All children should be closely supervised on the roadway up to the school as this is by necessity a shared route for traffic and pedestrians.
4. There is insufficient space in the staff car park for all staff to park, therefore it is necessary for support staff to park at the village hall car park.
5. There is always at least 1 space adjacent to the school in the entrance to Hale Close that is clearly marked for disabled visitors. A mobile ramp is available should it be needed to assist entry into the school.
6. The main driveway into school is a shared access route for pedestrians and vehicles. All staff are expected to arrive at school prior to 8.30am so that they are not arriving at the same time as pedestrians. If staff are expected to arrive after this time they are encouraged to park at the village hall and walk up to school.

Access needs to be clear for emergency vehicles at all times. The double gates opposite Years 1 and 2 and off the main playground are the preferred routes in for emergency vehicles. There is a parking bay outside the main entrance to school which should be kept available for emergency vehicles and the school taxi.

Contractors should negotiate with the school as to preferred times of arrival and working hours to ensure safety for the children.

No pedestrian access is permitted via the staff car park. Parents of Years 1 and 2 are asked to wait by the side gates in Church Street, into the small playground outside of the classrooms. As this is accessible to the main road parents are expected to closely supervise their children closely due to the lack of pathway through the village to the village hall car park.

Bicycles are permitted at school for some children:

1. We have provision for bicycles in the school grounds, in the form of racks.
2. Children cycling to and from school should be accompanied by an adult.
3. The school will take no responsibility for bicycles left at school.
4. Strictly no cycling on school grounds. Cyclists must dismount at the school gates.
5. The governors recommend that safety helmets are worn.