

School Governor Application Form

Personal details (please print)

Title:

First Names:

Surname:

Previous Names:

Address and Postcode:

Contact Address (if different):

E mail address:

Daytime telephone:

Evening telephone:

Mobile:

Date of birth:

Other information

Area of Hampshire in which you are interested:

Type of school in which you are interested:

Infant ☐ Junior ☐ Primary ☐ Secondary ☐ Special ☐ Federation ☐

If you wish to be considered for a specific school please list your preference below:

Have you ever been or are you currently a governor?

Yes ☐ No ☐

If yes, please give details of the school, type of governor and period of office:

Are you willing to attend training?

Yes ☐ No ☐

Note: in the case of parent/staff governor applications the following two sections will form the election statement if one is required.

Reasons for applying:

Please outline below your reasons for applying.

Experience and personal skills:

Please give details of any experience skills, abilities and interests you have that demonstrate you meet the criteria set out by the governing body in its advert for this post.

References: appointed governor applications only, this section is not applicable for elected parent / staff governor applications.

Please provide contact details for two referees, these can be business or personal references.

Referee 1:	Referee 2:
Name:	Name:
Address:	Address:
Telephone:	Telephone:
Email:	Email:
Relationship to you:	Relationship to you:

Vetting

Governing bodies must apply for an enhanced criminal records certificate for any governor who does not already hold one. They must do this within 21 days of your appointment or election. "Spent" criminal records and other relevant information may legitimately be disclosed when individuals are involved with schools. If you are aware of any information which may be disclosed, you may wish to discuss its relevance with the headteacher or Governor Services in advance of your application.

Qualification and disqualification criteria

The link below will take you to 'The constitution of governing bodies of maintained schools statutory guidance for governing bodies of maintained schools and local authorities in England' This guidance contains a summary of the qualification and disqualification regulations that apply to school governors at section C.3 on pages 19 to 21.

<https://www.gov.uk/government/publications/constitution-of-governing-bodies-of-maintained-schools>

Please seek advice from your school or Governor Services if you think these regulations indicate you are not eligible to be a governor. Our contact details can be found at:

<http://www3.hants.gov.uk/education/governors/governorcontacts.htm>

Data Protection

The information that you provide on this form will be held on a computerised database maintained by the data controller (Hampshire County Council). Your data will be used in accordance with the principles set out in the Data Protection Act 1998, which protects the right to privacy of individuals whose personal details are held by the data controller. Hampshire Governor Services will only make candidate details available within the Local Authority, to Hampshire County Council schools and their governing bodies.

Declaration

I have read the summary of the qualification and disqualification regulations and confirm that I am eligible to be a school governor. If I am elected or appointed to be a governor, I undertake to immediately notify the clerk to the governing body should I become disqualified under these regulations during my term of office. I understand that it is an offence to serve as a school governor whilst disqualified.

I agree to the information given on this form being recorded and used by Hampshire Governor Services and the school at which I will be governor in accordance with the Data Protection Act and confirm that it is correct and complete to the best of my knowledge and belief.

Signed:

Date:

For use by nominating County Councillors

(Please complete and return to the school for the attention of the clerk)

School:

I confirm that the person named on this form is my nomination as a local authority representative to the governing body of the above school.

Signed:

Date:

Clerk's use only

School:

I confirm that the person named on this form has been appointed / elected to the governing body and their proof of identity has been checked.

Type of governor:

Date of appointment / election (please delete as appropriate):

Signature:

Clerk to Governors

Date:

Date Clerk's Write Access system updated:

This form should be kept securely in the school and be destroyed as confidential waste 1 year after the person has ceased to be a governor.